



TECHNICAL CIRCULAR No. 231 of 14th November 2014

To:	All Surveyors/Auditors
Applicable to flag:	All Flags
Subject:	Documents onboard the General Cargo Ships
Reference:	CONARINA Surveyor's Instructions

Documents onboard the General Cargo Ships

Please see below the list of documents to be provided onboard the general cargo ship with GRT more than 500.

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#	Documents	Ship Type	Rules/Regulation
1	Trim and Stability Booklet-Damage Control Plan	Cargo ships of 80m and over in freeboard length, vessels that SPS Code applied	SOLAS II-1/19
2	Cargo Ship Safety Construction Certificate	Cargo Ships > 500 gross tons	SOLAS 1974, Reg. I/12
3	Cargo Ship Safety Equipment Certificate	Cargo Ships > 500 gross tons	SOLAS 1974, Reg. I/12
4	Cargo Ship Safety Radio Certificate	Cargo Ship >300 Gross tons	SOLAS 1974, Reg I/12 as amended by GMDSS
5	Cargo Ship Safety Certificate	Cargo ship complying with Chapters II-1,II-2,III, IV and V	SOLAS 1974, Reg. I/12
6	Ship Security Plan	Cargo Ship >500 Gross tons	ISPS Code 9.1
7	International Tonnage Certificate		Tonnage Convention, Article 7
8	International Load Line Certificate		Load Line Convention, article 16 , 1988 LL Protocol, article 16
9	International Load Line Exemption Certificate		Load Line Convention, article 16 , 1988 LL Protocol, article 16
10	Coating Technical File		SOLAS 1974 Reg. II-1/3-2 IMO Res. MSC.215(82)
11	Minimum safe manning document		SOLAS Reg. V/14.2
12	Fire Safety Training Manual		SOLAS Reg. II 2/15.2.3
13	Onboard Training and Drills record		SOLAS 1974 reg. II 2/15.2.2.5
14	Fire Safety Operational Booklet		SOLAS 1974 reg. II -2/16.2
15	Maintenance Plan		SOLAS 1974 reg II-2/14.2.2and II-2/14.4
16	Training Manual (life saving appliances)		SOLAS 1974, reg. III/35
17	Nautical Chart and Nautical publications		SOLAS 1974 reg. V/19.2.1.4 V/27
18	International Code of Signals and a copy of Volume III of Iamсар Manual		SOLAS 1974, reg. V/21
19	Records of Navigational activities		SOLAS 1974, Reg. V/26 and V/28.1
20	Manoeuvring booklet		SOLAS 1974, Reg.II-1/28
21	Certificates for masters, officers or ratings		STCW 1978, article VI reg. 1/2
22	Records of Hours of Rest		STCW Code section A-VIII/11
23	International Oil Pollution Prevention Certificate	Oil Tanker >150 gross tons, Other ships >400 gross tons engaged in voyages to	MARPOL Annex I/reg. 7
24	Oil Record Book	Oil Tanker >150 gross tons, Other ships >400 gross tons	MARPOL Annex I, reg. 17 and 36
25	International Sewage Pollution Prevention Certificate		MARPOL Annex IV, reg. 5
26	Garbage Management Plan	Ships 400 gross tons and above which carries 15 persons or more	MARPOL Annex V, reg. 9
27	Garbage Record Book	Ships 400 gross tons and above which carries 15 persons or more	MARPOL Annex V, reg. 9
28	Voyage Data Recorder Certificate of Compliance		SOLAS 1974 Reg. V/18.8
29	ISM Document of Compliance	Safety Management Certificate	SOLAS 1974 Reg IX/4, ISM Code para. 13
30	International Ship Security Certificate		SOLAS 1974, reg. XI-2/9.1.1, ISPS Code part A, Section 19 & App
31	Garbage Management Plan	Ships 400 gross tons and above which carries 15 persons or more	MARPOL Annex V, reg. 9
32	Continuous Synopsis Record	All ships to which chapter 1 of the Convention applies	SOLAS 1974, Reg. XI-1/5
33	International Anti-Fouling system Certificate	Ships 400 gross tons and above engaged in international voyages	AFS Convention, regulation 2(1) of annex 4
34	Declaration of Anti-Fouling System	Ships . 24 m but less than 400 gross tons engaged in international voyages	AFS Convention, regulation 5 (1) of annex 4
35	International Air Pollution Prevention Certificate	Ships constructed before date of entry of Protocol of 1997	MARPOL Annex VI, reg. 6
36	Fuel Oil Changeover Procedure and Log-Book	Ships using separate fuel oils to comply with MARPOL Annex VI, regulation 14.3	MARPOL Annex VI, reg. 14.6
37	Manufacturer's Operating Manual for Incinerators		MARPOL Annex VI, reg. 16.7
38	Bunker Delivery Note and Representative Sample		MARPOL Annex VI, reg 18.6 and 18.8.1
39	Technical File (Marine Diesel Engines)	All marine diesel engine installations	Nox Technical Code, para. 2.3.4
40	Record Book of Engine Parameters	If Engine parameter Check method is used (Iaw para. 6.2 of Nox Code) to verify	Nox Technical Code, Para 2.3.7
41	Exemption Certificate	Where an exemption is granted Iaw provisions of SOLAS, a certificate shall be is	SOLAS 1974 Reg. I/12
42	LRIIT Conformance test report		SOLAS 1974 Reg V/19-1
43	Document of Compliance with the Special Requirements for Ships carrying	Any Ship Carrying Dangerous Goods	SOLAS 1974 reg. II-2/19.4
44	Oil Record Book	Oil Tanker >150 gross tons, Other ships >400 gross tons	MARPOL Annex I, reg. 17 and 36
45	Garbage Record Book	Ships 400 gross tons and above which carry 15 persons or more NAS every fixe	MARPOL Annex V, reg. 9
46	Bunker Delivery Note and Representative Sample		MARPOL Annex VI, reg 18.6 and 18.8.1
47	Record Book of Engine Parameters	If Engine parameter Check method is used (Iaw para. 6.2 of Nox Code) to verify	Nox Technical Code, Para 2.3.7
48	Docking Arrangement	Vessels of 228.2 m and above in length	SVR 3-1-2/11
49	Ship Energy Efficiency Management Plan (SEEMP)		MARPOL Annex VI regulation 22
50	Search and Rescue Cooperation Plan	Passenger Ship	SOLAS 1974, reg. V/7.3
51	Permit to Operate High-Speed Craft	High-Speed Craft	1994 HSC Code Section 1.9; 2000 HSC Code, section 1.9
52	Offshore Supply Vessel Document of Compliance	Offshore Supply Vessels	IMO Resolution MSC.235(82)
53	Coating Technical File		SOLAS 1974 Reg. II-1/3-2 IMO Res. MSC.215(82)
54	Manoeuvring booklet		SOLAS 1974, Reg.II-1/28
55	Ship Security Plan	All Ships	SOLAS 1974 reg. XI-2/9, ISPS Code Part A, Sections 9 & 10

REFERENCES:

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ATTACHMENTS: No.

Kindest Regards,

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